



PROJECT MANAGER

(Category: Permanent, Full-Time; Location: Chalk River, Ontario)

BTI is a dynamic company with world-renowned expertise in radiation detection, addressing applications in the defence, homeland security, space, industrial, and medical sectors. BTI is seeking an experienced Project Manager to manage a full range of R&D projects and New Product Introduction (NPI) activities, in alignment with BTI's ISO 9001 Quality Management System. Primary responsibilities will include: coordinating multi-disciplinary project teams comprising science, engineering, manufacturing, and business operations staff; developing and maintaining resource-loaded project plans for technically complex projects; generating monthly Earned Value Management System (EVMS) reports to monitor and manage cost, schedule, progress, and quality metrics; supporting contract management, document control, budget forecasting, and project close-out activities; serving as a primary liaison with Government and commercial customers; managing subcontractors; leading lessons-learned assessments and identifying opportunities for process improvements; and interfacing with other BTI Project Managers to ensure coordination of resources and implementation of best practices.

Candidates must meet the following profile:

- Due to security requirements, the candidate **must** be a Canadian or US citizen, or a permanent resident of Canada, and will be required to provide a criminal record check as a condition of employment.
- Minimum Bachelor's degree from a Canadian university or recognized international equivalent, with a strong academic record. A degree in a Business, Finance, Science, or Engineering discipline is an asset.
- 5+ years of experience in managing technical projects. Project Management Professional (PMP) certification is an asset. Knowledge of NPI and business/finance principles is also an asset.
- Proficient in the practical application of project management methodologies for managing scope, schedule, budget, performance, and risks.
- Able to efficiently multi-task and manage multiple projects simultaneously, supporting on-time, on-budget delivery while meeting quality metrics.
- Expert skills in project management software tools, such as Microsoft Project.
- Advanced skills in Microsoft Word, Excel, and PowerPoint.
- Excellent problem-solving skills, with outstanding attention to detail, self-motivated, organized, able to learn quickly, receptive to constructive feedback, and a leader in positive change.
- Strong leadership and relationship-building skills for coordinating and motivating multi-disciplinary teams to drive successful project outcomes, as well as for interfacing/negotiating with customers and subcontractors.
- Excellent interpersonal and communication skills, both written and verbal in English, for interfacing with customers and working within a multi-disciplinary team of scientific, engineering, manufacturing, and management personnel. Able to prepare and deliver high-quality reports and presentations.
- Must be willing and able to travel internationally on a regular basis.

Interested candidates must electronically submit a cover letter, résumé, copy of relevant transcripts, and contact information for at least two professional references to:

Bubble Technology Industries
Attn: Human Resources, Ref.# AD-06-2019-002
31278 Highway 17, P.O. Box 100
Chalk River, Ontario, Canada, K0J 1J0
E-mail: hr@bubbletech.ca

Submission Deadline: September 30th, 2019

Only those candidates granted an interview will be contacted. No phone calls please.

Accommodations for candidates with disabilities are available on request.

Visit us on the web at www.bubbletech.ca