



PROJECT MANAGER

(Category: Permanent, Full-Time; Location: Chalk River, Ontario)

BTI is a dynamic company with world-renowned expertise in radiation detection, addressing applications in the defence, homeland security, space, industrial, and medical sectors. BTI is seeking an experienced Project Manager to manage a full range of R&D projects and New Product Introduction (NPI) activities, in alignment with BTI's ISO 9001 Quality Management System. Primary responsibilities will include: coordinating multi-disciplinary project teams comprising science, engineering, manufacturing, and business operations staff; developing and maintaining resource-loaded project plans for technically complex projects; generating monthly Earned Value Management System (EVMS) reports to monitor and manage cost, schedule, progress, and quality metrics; supporting contract management, document control, budget forecasting, and project close-out activities; serving as a primary liaison with Government and commercial customers; managing subcontractors; leading lessons-learned assessments and identifying opportunities for process improvements; and interfacing with other BTI Project Managers to ensure coordination of resources and implementation of best practices.

Candidates must meet the following profile:

- Due to security requirements, the candidate **must** be a Canadian or US citizen, or a permanent resident of Canada, and will be required to provide a criminal record check as a condition of employment.
- Minimum Bachelor's degree from a Canadian university or recognized international equivalent, with a strong academic record. A degree in a Business, Finance, Science, or Engineering discipline is an asset.
- 5+ years of experience in managing technical projects. Project Management Professional (PMP) certification is an asset. Knowledge of NPI and business/finance principles is also an asset.
- Proficient in the practical application of project management methodologies for managing scope, schedule, budget, performance, and risks.
- Able to efficiently multi-task and manage multiple projects simultaneously, supporting on-time, on-budget delivery while meeting quality metrics.
- Expert skills in project management software tools, such as Microsoft Project.
- Advanced skills in Microsoft Word, Excel, and PowerPoint.
- Excellent problem-solving skills, with outstanding attention to detail, self-motivated, organized, able to learn quickly, receptive to constructive feedback, and a leader in positive change.
- Strong leadership and relationship-building skills for coordinating and motivating multi-disciplinary teams to drive successful project outcomes, as well as for interfacing/negotiating with customers and subcontractors.
- Excellent interpersonal and communication skills, both written and verbal in English, for interfacing with customers and working within a multi-disciplinary team of scientific, engineering, manufacturing, and management personnel. Able to prepare and deliver high-quality reports and presentations.
- Must be willing and able to travel internationally on a regular basis.

Interested candidates must electronically submit a cover letter, résumé, copy of relevant transcripts, and contact information for at least two professional references to:

Bubble Technology Industries
Attn: Human Resources, Ref.# AD-08-2020-007
31278 Highway 17, P.O. Box 100
Chalk River, Ontario, Canada, K0J 1J0
E-mail: hr@bubbletech.ca

**** Submission Deadline: September 30th, 2020 ****

Only those candidates granted an interview will be contacted. No phone calls please.
Accommodations for candidates with disabilities are available on request.

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